

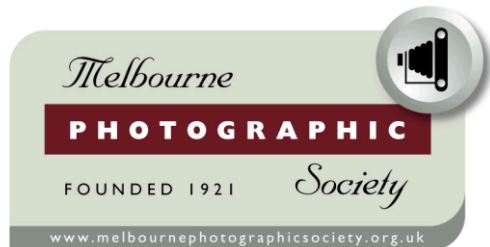


**Melbourne Photographic Society  
Committee Meeting  
Tuesday 6<sup>th</sup> September 2011  
19.30 – 21.30  
venue: 56 The Green Castle Donington**

**Minutes**

		<b>Actions</b>
	<b><u>Apologise for absence</u></b> Gavin Lake	IP
	<b><u>Present</u></b> Ian Pettit [in the chair], Tony Beginn, Steev Stamford, Tony Bradshaw.	
	<b><u>Minutes of previous meeting</u></b>  <b>[a] Minutes of Committee meeting held 10<sup>th</sup> May 2011</b> The minutes of the previous meeting were accepted as a true and accurate record, and approved by committee.  <b>[b] Urgent items not on the agenda</b> <b>[1] Nempf</b> SS agreed to co-ordinate the print & digital submission to Nempf for this years competition	SS
	<b><u>Matters Arising</u></b>  <b><u>9/11 AGM Minutes</u></b> IP reported that these had not yet been reviewed, but will be by the meeting in January.  <b><u>10/11 Data Protection Act</u></b> <b>[a] Lists - committee agreed that two lists would be maintained, one with members and one with anyone interested in being kept informed of society activities etc. SS agreed to maintain these lists.</b>  <b>[b] Information cards - SH had produced an card for people to either join the society or express an interest in receiving information. Further copies were needed for the Exhibition at the Hall and festival. As time prevented contact with SH, SS agreed to provide copies.</b>  <b>[c] Newsletter – TBr had produced a draft newsletter and requested that committee members and all members submit information to include within the newsletter. TBr the committed to producing it bi-monthly. Committee agreed to provide topics/articles.</b>	IP  SS  SS  All

	<p><b><u>11/11 Selection Committee</u></b>          The paper circulated with the Agenda detailing the brief to selection committee was approved and needed to be passed to the chair of selection committee. <b>IP agreed to circulate.</b></p> <p><b><u>12/11 Competition Paper</u></b>          This was not available for discussion. <b>IP to request from SH.</b></p> <p><b><u>13/11 Membership Fees</u></b>          At the AGM members requested a paper explaining the membership and admission fees. This paper had now been completed and approved by committee subject to a section on Joint membership. <b>IP agreed to make the amendments.</b></p> <p><b><u>14/11 Technical Equipment</u></b>          [a] Technical Lead - Discussion took place on this issue and committee agreed to ask Dave Bell to take on this responsibility. Dave had offered to do so at the AGM. <b>Dave To be asked to become the Technical lead.</b>          [b] Projector Profiling – Laptop Specification - Committee discussed the potential for profiling and calibrating the laptop and projector. In general the feeling was to decide if a new laptop was required prior to spend, what would be unnecessary, monies on calibration before progressing. SH had been asked to obtain a specification for a replacement laptop. This was not available for the meeting. <b>IP to request form SH.</b></p> <p><b><u>15/11 Christmas Shopping Night</u></b>          GL confirmed that the shopping would take place on Friday 25<sup>th</sup> November. Our exhibition would be in the Wesleyan Hall.</p>	<p>IP</p> <p>IP</p> <p>IP</p> <p>IP</p> <p>IP</p>
<p><b>17/11</b></p>	<p><b><u>Melbourne Arts Festival</u></b></p> <p>Committee discussed the final arrangements for the Arts Festival and in particular the room layout and arrangements for the sale of refreshments. Refreshments would be served between 11 &amp; 5 on Saturday, 11-4 on Sunday. Tea &amp; coffee 80p per cup, squash 50p per cup, cake £1.20, cake &amp; hot drink £1.70, cake &amp; squash £1.40.</p>	
<p><b>18/11</b></p>	<p><b><u>Competition Guidelines</u></b></p> <p>Committee discussed the previously circulated paper which was agreed subject to clarification on print sizes. After discussion the follow print sizing was agreed. Print should be a minimum of 8" on the longest side and a maximum print size of 16"x20", this being consistent with national and international competition sizes.</p>	
<p><b>19/11</b></p>	<p><b><u>Flicker Group</u></b></p> <p>SS discussed with committee the possibility of setting up a Flickr for the Society. Following discussion it was agreed <b>SS should progress</b></p>	



	<b>with the development of A Melbourne Photographic Society Group on Flickr.</b>	<b>SS</b>
<b>20/11</b>	<p><b><u>Display Board Replacement</u></b></p> <p>TBe made committee aware of the need to replace some of the display boards especially as some are showing signs of wear. TBe had obtained sample and a quote. The cost would be £54 per board.</p> <p><b>Committee decided to review the boards at the Festival and agree next steps.</b></p> <p><i>Post meeting note: following inspection of the boards the general feeling was that repairs could be undertaken to a satisfactory level.</i></p>	<b>TBe</b>
<b>21/11</b>	<p><b><u>Membership Forms</u></b></p> <p>This matter had been discussed under item 10/11 [b]. A membership form would be included with the expression of interest form</p>	
	<p><b><u>Date &amp; Time of next meeting</u></b> Tuesday 10<sup>th</sup> January 2012 19.30 – 21.30 venue 56 The Green, Castle Donington.</p>	