



**Melbourne Photographic Society
Committee Meeting
Tuesday 10th May 2011
19.30 – 21.30
venue: 56 The Green Castle Donington**

Minutes

		Actions
	<u>Apologise for absence</u> Tony Beginn	IP
	<u>Present</u> Ian Pettit [in the chair], Gavin Lake, Steev Stamford, Tony Bradshaw. Simon Hickie [In attendance]	
	<u>Minutes of previous meeting</u> [a] Minutes of Committee meeting held 29 th March 2011 The minutes of the previous meeting were accepted as a true and accurate record, and approved by committee. <u>GI agreed to book the annual dinner</u> at the Tea Rooms, Melbourne Hall for the Saturday 4 th February 2012. [c] Urgent items not on the agenda No urgent items were raised	GL
7/11	<u>Matters Arising</u> SH discussed the potential for supporting club fundraising through a referral system. Committee agreed in principle to this proposal and <u>SH was asked to keep committee informed of progress.</u>	SH
9/11	<u>Review of AGM Minutes</u> The AGM minutes were still being prepared and not available for the meeting. However committee discussed most of the key points from the AGM through items on this agenda. <u>AGM minutes to be circulated to committee when available IP.</u>	IP

10/11	<p><u>Data Protection Act</u></p> <p>SS discussed the legal aspects of the data protection act with regard to retaining information of members and those interested in society activity.</p> <p>The advice given to SS indicates the Society may keep information of members and those interested provided this information is kept purely for this purpose. It must also be kept on a password protected computer. Committee approved the maintenance of a list of contact names on this basis.</p> <p>Two list will be retained [a] a list of current members of the society [b] a list of people who have indicated a wish to be kept informed of society events who are not members. <u>SS will maintain these lists.</u></p> <p>Cards will be prepared for the forthcoming exhibitions for people to complete if they wish to be informed of society events. <u>SH agreed to produce.</u></p> <p>Committee discussed the production of a newsletter, which would be produced every 2 months to keep members and interested parties informed of society events. This would be e-mailed out to everyone. <u>TBr agreed to produce a newsletter.</u></p>	<p>SS</p> <p>SH</p> <p>TBr</p>
11/11	<p><u>Selection Committee</u></p> <p>Committee agreed the purpose of Selection committee, which was to select images for external competitions, on the basis that the images should be picked to achieve maximum points, enabling the society to attempt to win each competition entered. Selection should reflect the need for a balanced selection of genre and a safe spread of expected image scores.</p> <p>Selection committee would be briefed to this effect. <u>IP agreed to prepare this brief for committee.</u></p> <p>Committee asked Simon Hickie to chair selection committee. Selection should be undertaken with a minimum of 3 people from those approved at the AGM, namely, Alistair Moore, Helen Willis, Ann Shilton & Steev Stamford.</p>	<p>IP</p>
12/11	<p><u>Competition Guidelines</u></p> <p>A general discussion took place regarding the presentation of images for competition.</p> <p>It was generally felt that last season we suffered from a number of issues that could easily be resolved, print quality, mounting, and sizing of images.</p> <p>A revised paper on competition images to be written and posted on the website for easy reference by members. <u>SH agreed to do this and send to TBr for inclusion on the website</u></p>	<p>SH</p>

	<p>c. Arts Festival The carnival would be a print display and digital slideshow plus the images from the project with Melbourne Junior School. This year we would be selling refreshments in the Hall. Lakes Cakes of Melbourne would provide cakes , tea/coffee would be provided by the society. Pricing arrangements to be made with lakes cakes. <u>GL agreed to enquire.</u> Refreshment prices to be agreed at the next meeting.</p> <p><u>SH agreed to do the slideshow</u></p> <p>d. Christmas Shopping day There was some concern that this may not take place in 2011. <u>GL agreed to check</u></p>	<p>GL</p> <p>SH</p> <p>GL</p>
16/11	<p><u>Programme 2011/12</u> The final draft of the 2011/12 programme was agreed by committee</p>	
	<p><u>Date & Time of next meeting</u> Tuesday 6th September 2011 19.30 – 21.30 venue 56 The Green, Castle Donington.</p>	