



**Melbourne Photographic Society**  
**Extra Ordinary Committee meeting**

Thursday 12<sup>th</sup> August 2010 19.30 – 21.00

Venue: 56 The Green, Castle Donington

**Minutes**

Ref No	Agenda Item	Actions
	<p><b><u>Apologise for Absence</u></b>  Simon Hickie [SH]</p> <p><b><u>Present</u></b>  Ian Pettit – Chair [IP]  Gavin Lake [GL]  Tony Beginn [TBe]  Tony Bradshaw [TBr]  Anthony Freeman [AF]</p>	
2/10	<p><b><u>Melbourne Arts Festival</u></b>  <i>[a] To discuss the approach to the exhibition &amp; slideshow.</i></p> <p>Committee discussed the approach to this years exhibition and considered the approach in subsequent years.</p> <p>For 2010 the approach will follow that of previous years. Committee members and society members will be issued with name badges to be used whilst manning the exhibition.</p> <p>For 2011 committee wished to develop the event and run the exhibition as an annual exhibition and digital presentation. Further work will need to be undertaken to achieve this.</p> <p><i>[b] Agree the approach to the photographing of the event.</i></p> <p>This to be agreed with SH following discussion with IP</p> <p><i>[c] Agree a planning structure.</i></p> <p>IP to e-mail Sharon Brown to obtain the brief from the Arts Festival and to discuss the circulation of an e-mail to members outlining the support required with SH.</p> <p>TBe offered to circulate an e-mail to all members and to make telephone contact to establish the required level of support</p> <p><i>[d] Any Additional items/discussion</i></p>	<p align="center">All</p> <p align="center">IP</p> <p align="center">TBe</p>

	Committee deferred any further discussion on this matter to the next meeting due to as the Competition and Exhibition Secretary was unable to attend due to illness.	
--	--	--

6/10	<p><b><u>Lottery Fund Application</u></b></p> <p><i>[a] To receive for discussion and a draft Lottery Funding application.</i></p> <p>A paper previously circulated to committee members discussed the approach to the lottery bid taking into account the guidance notes indicating the bids would not be considered from previously funded applications. Following discussion the committee approved the overall approach.</p> <p>The paper proposed that Melbourne Photographic Society under take a project to celebrate its 90<sup>th</sup> anniversary and the 2011 census. This would be a snapshot of Melbourne throughout 2011. Please refer to the paper for more details.</p> <p><i>[b] Agree amendments and additions.</i></p> <p>A title had been suggested for the project. This was identified in the circulated paper. It was thought this may need further consideration. Committee members to submit suggested project title prior to the next committee meeting for agreement at that meeting.</p> <p><i>[c] Finalise Submission.</i></p> <p>Committee discussed the equipment to which it seeks funding from the lottery funding.</p> <p>The following was agreed</p> <ol style="list-style-type: none"> <li>1. Digital Project</li> <li>2. Permanent Record [photobook number of copies to be agreed]</li> <li>3. Picture frames for exhibition</li> <li>4. Cost for printing and mounting</li> <li>5. Archiving equipment</li> <li>6. ? computer to support new projector and associated software.</li> </ol> <p><b>Actions</b></p> <p>Data projector specification to be agreed and forwarded for circulation for the next meeting. AF to approach contact re specification.</p> <p>John Wesson to be asked for details of projector used by Derby City Photographic.</p> <p>All Committee members to seek information re specification</p> <p>Committee agreed that 50 pictures frames would be required, suppliers to be sought.</p> <p>IP agreed to price frames from IKEA</p> <p>AF suggested picture framing suppliers may be competitive on price and should be approached.</p> <p>Agreed specification for archiving equipment</p> <p><b><i>All information to be sent to President by 1<sup>st</sup> September 2010 in preparation for</i></b></p>	<p>All</p> <p>AF</p> <p>TBr</p> <p>All</p> <p>IP</p> <p>All</p> <p>All</p>
------	---	--

	<p><b><i>inclusion in the final submission paper to be agreed at the next meeting</i></b></p> <p>Final submission to be agreed at the committee meeting 9<sup>th</sup> September 2010 and submitted post meeting via the on-line form.</p> <p><i>[d] Any Additional items/discussion.</i></p> <p>AF suggested that the project could include past and present images to offer comparison of life in Melbourne some 90 years ago and today. This was agreed in principle.</p> <p>Committee agreed a small sub group should be established to project manage the project. It was agreed this would be established following the meeting in September and would be lead by the President. Other members to be sought from the membership.</p> <p>The Subgroup would draw up a schedule for the project and ensure the schedule was delivered to time scale.</p> <p>The group would also consider a scaled down project if the lottery funding application was unsuccessful.</p> <p>A short presentation will be made to members on the 30<sup>th</sup> September 2010 – Critique Night. IP agreed to present.</p> <p>AF suggested that the Village Voice, could be usefully used to promote the project and to gain support from the community at large.</p> <p>The project would be mainly using images taken throughout 2011, either taken by members as part of their personal portfolio or commission by the sub group.</p>	<p>IP</p> <p>IP</p>
	<p><b><u>Anyother Business</u></b></p> <p>Any other matters of business deferred to the committee meeting on the 9<sup>th</sup> September 2010</p>	
	<p><b><u>Date &amp; Time of next Meeting</u></b></p> <p>9<sup>th</sup> September 2010. 19.30 venue 56 The Green Castle Donington Derby DE74 2JX.</p>	

Minutes Approved and Signed Off

Ian Pettit  
 Date